REPORT ON INFORMATION AND PUBLICATION ACTIVITIES MAY 1984

1. YEARBOOK OF INTERNATIONAL ORGANIZATIONS

This publication is now being produced annually with two supplementary volumes:
- International Organization Participation (1600 pages)
- Global Action Networks (1000 pages).

The 1600-page, 1984 edition of vol.1 will be available in June. Vol.2 will be available in August; Vol.3 in October.

Sales of all 3 volumes are satisfactory to the publisher.

Points for discussion:
1.1 Vol.1 into 2 volumes for 1985
1.2 Multinationals in vol.1
1.3 Expansion of vol.3
1.4 Access by UN bodies
1.5 Unprinted by-products
1.6 Price
1.7 Personnel

2. INTERNATIONAL CONGRESS CALENDAR

This is being produced quarterly for the second year. A more compact presentation was introduced for 1984.

3. YEARBOOK OF WORLD PROBLEMS AND HUMAN POTENTIAL

Preparation of the 1985/1986 edition has been underway since November 1983. The edition will be available in April 1985. In order to improve processing of the 12,000 cross-references between problems, a special computer programme has been designed which may enable problem network "maps" to be drawn.

Points for discussion:
3.1 Marketing it as vol.4 of Yearbook of International Organizations
3.2 Personnel and use of outside consultants.
4. SPECIAL SUB-SET EDITIONS OF YEARBOOK OF INTERNATIONAL ORGANIZATIONS

The publisher has agreed to take the risk in producing the following special editions, which are updated portions of the 1984 Yearbook:

- African International Organizations
- Arab-Muslim-Islamic International Organizations
- Intergovernmental Organizations
- International Organization Initials and Addresses.

Each volume will be designed to be 400-600 pages in size for marketing reasons. The volumes are presently being re-edited and will be available August through November.

Points for discussion:
4.1 The marketing decision
4.2 Other volumes
4.3 Value as a means of updating the Yearbook
4.4 Personnel.

5. UIA-PUBLISHED SUB-SET EDITIONS OF YEARBOOK OF INTERNATIONAL ORGANIZATIONS

Plans are being made to produce print-ready sub-sections of the Yearbook for the following reasons:
- to facilitate the task of updating groups of organizations and tracing new bodies
- as a service to certain NGO sectors
- as a basis for developing collaboration with certain IGOs (e.g. Nordic)
- to place the UIA in a position to produce low-cost special directories.

Points for discussion:
5.1 Priorities in selecting areas
5.2 Marketing and collaboration with organizations
5.3 Importance for Yearbook updating
5.4 Importance for UIA public relations.

6. STATUTES OF INTERNATIONAL ORGANIZATIONS

The publisher has agreed to produce this volume when UIA can produce the text in print-ready form. Statutes have already been collected for Yearbook Section A and B.

Points for discussion:
6.1 This project as an ongoing "official register"
6.2 Personnel and timing.
7. PUBLICATION OF RESEARCH PAPERS

Partly as a follow-up to UIA participation in the UN University GPID project, a series of UIA research papers are being produced (offset) in 5 volumes:
- Transformative Conferencing (available)
- Patterns of Conceptual Integration (available)
- Forms of Presentation and the Future of Comprehension (available)
- From Networking to Tensegrity Organization
- Policy Alternation for Development.

8. ON-LINE PUBLIC ACCESS

Proposals have been received to place the Yearbook and Calendar information on-line. This involves giving copies of the files to a "host" who would make them available through a data network. The UIA would receive a royalty. The proposals have been received from:
- European Space Agency (ESRIN)
- Reed Telepublishing.

The first is a formal non-exclusive offer awaiting UIA signature. The second may bear fruit at the end of 1984.

Points for discussion:
8.1 Implications for Saur
8.2 Implications for UIA Associate Members
8.3 Implications for ICCA
8.4 Down-loading implications
8.5 Inclusion of Problems Yearbook
8.6 UIA access
8.7 Tape copy sale possibilities.

9. UIA IN-HOUSE COMPUTER SYSTEM

Over the past year the nature of a viable new information-handling system has been explored with a consultant in the light of:
- need to replace 4 existing Datapoint terminals because of maintenance cost
- need to benefit from past investment in computer programmes at SLIGOS/INTERSYS.

The conclusion now reached is that the UIA would aim for a hybrid system as follows:
- 2-4 in-house micro-computers permitting off-line data entry
- 1-3 terminals permitting on-line data entry and file consultation.
These devices would be connectable (via line) to a SLICOS/INTERSYS system offering direct access to most files. This development involves further investment in software to be phased as follows:
- data entry
- transfer to on-line system (with links to existing UIA programmes)
- selective consultation
- management of organization contact
- proofing
- conversion of existing UIA programmes.

Yearbook production could continue on this system after investment in the first two phases.

Points for discussion:
9.1 Reliability and viability
9.2 Relationship to on-line public access systems
9.3 Editorial advantages
9.4 Extension of services to other bodies (MAI).

10. UIA IN-HOUSE NCR SYSTEM

The UIA has been using an NCR Decision Mate V (with 10 megabyte disk) for word-processing and management of production data bases. Initially this has been used for the Problems Project, but its use is now being extended to the Organizations Project. There have been many initial difficulties but these have mostly been eliminated and the device is proving very helpful in improving in-house directory production operations.

Points for discussion:
10.1 Compatibility with systems of points 8 and 9 (above)
10.2 Access offered to other bodies (e.g. MAI).

11. INTERNATIONAL RURAL DEVELOPMENT DIRECTORY

The UIA has been discussing some forms or collaboration with the Institute of Cultural Affairs International. This may lead to publication of their computer produced directory within the UIA publication series by Saur.
New Publications Scheduled 1984–85

African International Organizations (provisional title)
Contents envisaged:
- descriptive entries on over 600 organizations
- index of names, initials, keywords in English and French
- classified lists (with headquarters address) by country of secretariat and by country of membership
- classified list (with headquarters address) by activity area
- statistics

Arab–Islamic–Muslim International Organizations (provisional title)
Contents envisaged:
- descriptive entries on over 300 organizations
- index of names, initials, keywords in English, French and Arabic (transliterated)
- classified lists (with headquarters address) by country of secretariat and by country of membership
- classified list (with headquarters address) by activity area
- statistics

International Organization Abbreviations/Initials (provisional title)
Contents envisaged:
- list of over 10,000 initials/abbreviations with corresponding name of international organization, whether in English, French, Spanish or other languages
- list of names of over 10,000 international organizations, whether in English, French, Spanish or other languages, together with their corresponding initials/abbreviations

International Organizations Statutes (provisional title)
In order to make the statutes of international organizations more widely available, particularly to those concerned with improving the legal status of international nongovernmental bodies, a continuing series of volumes is planned to make it possible to "register" such documents. Priority will be given to statutes of nongovernmental bodies, commencing with those in Sections A and B of the Yearbook of International Organizations. Whenever sufficient new documents are available, further volumes will be produced.

Contents envisaged:
- complete text of official statutes or constitutions of international organizations (in English, unless only available in another language)
- index of names in English, French or other working languages.

Edited by: Union of International Associations, Brussels
Published by: K.G. Saur Verlag München · New York · London · Paris
ARTICLE 1 - Subject of the Agreement

1. The Licensor agrees to grant to ESA-IRS, its subsidiaries and marketing agents, a non-exclusive, non-transferable, worldwide licence to use the computer readable materials constituting a bibliographic file known as "U.I.S."

The bibliographic file shall cover the period starting 19. Other files may be added by Amendment to this Licence which upon signature by both parties will be made an integral part hereof.

2. Subject to the terms and restrictions herein, ESA-IRS is authorised to use these materials in connection with its online search activities and to copy information from the tapes supplied hereunder in directly computer readable form or in the various forms of computer output including printed pages or cards, COM, etc.

The use of any such copies by ESA or by any of its customers for the purpose of replacement or as a substitute for licence or purchase of any of the publications or services listed in the Licensor's catalogue is strictly forbidden and is in violation of this Licence Agreement.

ARTICLE 2 - Delivery of Data

1. The Licensor shall supply and deliver to ESA-IRS the computer tapes which are licensed under this Agreement, published during the time this Agreement remains in force, and any back-issues as specified herein. The back-issues shall be sent to ESA-IRS within one month following the signature of this Agreement.

2. The updating tapes shall be sent to ESA-IRS every month by prepaid airfreight. The Licensor shall strictly conform with the shipping instructions given to him by ESA-IRS.

3. Promptly upon receipt of the tapes ESA-IRS will add them to the file with an approximate delay of four weeks from receipt.

4. The Licensor shall replace at no cost to ESA-IRS any tape which is not in conformance with the Licensor database format specifications or which is defective or unusable, except where defaults are due to ESA-IRS fault.

ARTICLE 3 - Copyrights

1. The copyright and title to any material provided under this Licence shall remain with the Licensor. ESA-IRS shall advise all users of the services and products derived from the computer tapes supplied by the Licensor of any copyright and other limitations in conformity with instructions given by the Licensor.
The Licensor agrees to indemnify and hold ESA-IRS, its officers and employees, harmless from any and all claims of copyright infringement by any party against ESA-IRS, including legal cost, as a result of this Agreement and for consequential damages arising directly out of use of a database furnished under this Agreement.

**ARTICLE 4 - Prices**

1. ESA-IRS will pay a royalty amount of ..., for every billed hour of online services utilising the Licensor's database. Tests and searches carried out by ESA-IRS employees for ESA-IRS internal purposes are specifically exempted from such payment.

For offline printing services offered by ESA-IRS, to non ESA-IRS employees, a royalty of ..., per reference printed shall be due to the Licensor.

For on-line printing services offered by ESA-IRS, to non ESA-IRS employees, a royalty of ..., per reference printed shall be due to the Licensor.

For online current awareness profile entry - SDI offered by ESA-IRS, to non ESA-IRS employees, a royalty of ..., per profile and a royalty of ..., per print.

For download facility offered by ESA-IRS, to non ESA-IRS employees, a royalty of ..., per record (see Article 14).

**ARTICLE 5 - Royalty Reports**

1. ESA-IRS shall pay the royalties due twice a year, i.e. 31 January and 31 July of each year.

ESA-IRS shall supply together with each payment statistics of usage.

2. The payments shall be effected in Belgian Francs.

**ARTICLE 6 - Marketing**

1. The Licensor agrees to waive royalties which arise from use of the database in connection with seminars, demonstrations and other promotional activities organised by ESA-IRS or its agents.

2. ESA-IRS agrees to give free of charge to its file access to the Licensor up to a maximum of 10 hours per month non-cumulative from month to month for testing and in addition time for promotional purposes on demand and as mutually agreed.

**ARTICLE 7 - Duration of the Agreement**

This Agreement is concluded for an unlimited period of time starting as of the date of its signature by both parties which shall constitute the anniversary date for each period of twelve calendar months.
ARTICLE 8 - Modification and Cancellation

1. Either party reserves the right at any time to terminate this Agreement or to introduce any change in it after having notified the other party at least three months in advance.

2. Upon termination of the Agreement:
   a) ESA-IRS shall erase, delete and destroy all data from licensed machine-readable forms in its possession and which are the subject of this Agreement, in accordance with accepted EDP practice and shall have no further right to make use of any such data contained therein.
   b) ESA-IRS shall pay within 60 days of the effective cancellation date all the royalty fees computed to the date of cancellation.

ARTICLE 9 - Confidentiality

The Licensor shall not disclose to third party any information it may acquire concerning ESA-IRS customers as a consequence of the execution of this Agreement.

ARTICLE 10 - Communications

1. All communications affecting the terms and conditions of this Agreement and concerning its execution shall be made or confirmed in writing.

2. All correspondence for the Agency shall be addressed to:

   ESRIN/IRS
   Via Galileo Galilei
   C.P. 64
   00044 Frascati (Rome)
   Italy

   a) for technical matters to Mr M.F. Saksida with copy to Mr H.G. Evans.
   b) for contractual and administrative matters to Mr H.G. Evans with copy to Mr M.F. Saksida.

3. All correspondence for the Licensor shall be addressed to the address stated on page 1 of this Licence Agreement.

ARTICLE 11 - Applicable Law

This Agreement shall be governed by Belgian law.
ARTICLE 12 - Arbitration

Any dispute arising out of the interpretation or execution of this Agreement shall, at the request of either party, be submitted to arbitration and settled in accordance with the Rules of Conciliation and Arbitration of the International Chamber of Commerce by one or more arbitrators designated in conformity with those rules. The Arbitration Tribunal shall sit in Brussels. The award shall be final and binding on the parties; no appeal shall lie against it.

ARTICLE 13 - Approval

For the purpose of this Agreement the authorised representative of the Director General of ESA-IRS is Mr H.G. Evans, ESRIN Contracts Officer.

ARTICLE 14 - Download Facility

For the purpose of this file the Licensor specifically agrees that the Licensee's users may extract data from on-line service for loading by electronic method on to microcomputer or other machine readable form for user sole use subject to the following:

a) The user shall not transfer, retransmit, duplicate or resell any of the data received by download to any third party without the prior approval of the Licensee who in turn shall seek approval of the Licensor.

b) The user shall not use the download data to combine with other information to create a consolidated file to be offered on-line to third parties.

Done and signed in two original copies, one for each party to this Agreement.

On behalf of the Agency, in Frascati, on this day,

H.G. Evans
ESRIN Contracts Officer

On behalf of the Licensor, in , on this day,